**NEW STANDING ORDER INSTRUCTION**

**TO\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Bank** (please add address below if known)

Please set up the following Standing Order and debit my/our account accordingly

1. **Account Details**

Account Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Account Number

Account holding branch\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sort Code 

1. **Payee Details**

Name of organisation you are paying: JOHN ADAMS SOCIETY

Payment reference (enter your name after M) M-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**(M stands for membership and is for JAS reference only)**

Sort Code of the organisation 56-00-23

Account Number of the organisation 25224646

1. **About The Payment**

How often are the payments to be made? ANNUAL PAYMENTS

**Amount Details**

Date and amount of first payment ASAP - £25

Date and amount of on-going payments 01 January 2016 - £25

Choose one of the following two options:

1. Date and amount of final payment \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Until further notice  (payments will be made until you cancel this instruction)
3. **Confirmation**

**Customer signature YOUR BANK ADDRESS (IF KNOWN?)**

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Date \_\_\_/\_\_\_/20\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**